



The Center for Community Growth
admin@thecenter-indianapa.org
PO Box 681 ▪ Indiana, PA 15701
<http://thecenter-indianapa.org>

Job Title: Executive Director

Location: Indiana, PA

Organization: The Center for Community Growth - Indiana PA

Type: Full-time or Part-time

About Us:

The Center for Community Growth - Indiana PA is a community-based organization dedicated to advancing social, racial, LGBT, and environmental justice. We empower communities, organizations, educators, local leaders and other stakeholders, ensuring they have a say in shaping the future of their communities. Through advocacy, education, and technical assistance, we aim to build capacity and secure funding for initiatives that promote equity and inclusion in the communities of Indiana County that wish to seek resources to aid in their growth and prosperity.

Position Overview:

The Executive Director will lead The Center for Community Growth - Indiana PA in fulfilling its mission and vision. This role requires a dynamic leader with a deep understanding of social justice issues and experience in community engagement. The Executive Director will be responsible for strategic planning, fundraising, program development, and fostering partnerships to amplify marginalized voices.

Key Responsibilities:

- **Strategic Leadership:**
 - Develop and implement the organization's strategic plan, ensuring alignment with its mission and community needs.
 - Provide vision and direction for the organization, fostering an inclusive and collaborative culture.
- **Community Engagement:**
 - Build and maintain strong relationships with community members, stakeholders, and partner organizations.
 - Facilitate community forums, workshops, and outreach initiatives to gather input and amplify marginalized voices.
- **Program Development:**
 - Oversee the design and implementation of programs that address social, racial, LGBT, and environmental justice issues.
 - Ensure programs are accessible, inclusive, and responsive to the needs of the communities served.



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- **Fundraising and Resource Development:**
 - Lead fundraising efforts, including grant writing, donor cultivation, and developing revenue-generating programs.
 - Identify and secure funding opportunities to enhance the organization's capacity and sustainability.
- **Advocacy and Policy Influence:**
 - Represent the organization in local, regional, and national forums to advocate for policies that promote justice and equity.
 - Collaborate with advocacy networks to amplify the voices of marginalized communities.
- **Financial and Operational Oversight:**
 - Manage the organization's budget, ensuring financial health and sustainability.
 - Oversee administrative functions and human resources, promoting a diverse and equitable workplace.

Qualifications:

- Bachelor's degree in social work, public administration, nonprofit management, or a related field; Master's degree preferred.
- Minimum of 5 years of experience in nonprofit management, community organizing, or social justice advocacy.
- Proven track record of fundraising and grant writing, with a strong network of funders.
- Deep understanding of social, racial, LGBT, and environmental justice issues.
- Experience working with marginalized communities and a commitment to equity and inclusion.
- Strong leadership, communication, and interpersonal skills.
- Ability to navigate complex community dynamics and foster collaboration among diverse stakeholders.

What We Offer:

- A dynamic and collaborative work environment.
- Opportunities for professional development and growth.
- A chance to make a meaningful impact in the community.
- Competitive salary and benefits package.

Application Process:

To apply, please submit a resume and cover letter outlining your relevant experience and vision



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for advancing social justice at admin@thecenter-indianapa.org. Applications will be accepted until the position is filled.

The Center for Community Growth - Indiana PA is an equal opportunity employer. We celebrate diversity and are committed to creating an inclusive environment for all employees. We encourage applications from individuals of all backgrounds, including those from marginalized communities.